



# Central California Child Development Services, Inc.

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## MIGRANT SEASONAL / MIGRANT EARLY HEAD START POLICY COMMITTEE MEETING

THURSDAY, JUNE 27, 2024

### AGENDA

5:30 – 5:45 p.m. Registration / Dinner

5:45 – 6:00 p.m. Ms. Lilia Hernandez, Program Specialist – Family & Community Services:

- Call Meeting to Order / Welcome
- Roll Call / Establish Quorum
- How to Present a Motion
- June 27, 2024 Agenda *(action)*
- May 17, 2024 Off-Season Minutes *(action)*
- 2024 MSHS / MEHS Policy Committee Meeting Plan *(action)*
- Informational Items:
  - ✓ 2023-2024 MSHS / MEHS PC Report During Off-Season
  - ✓ Communication of the Office of Head Start
  - ✓ Share Governance
  - ✓ Monthly Program Information Report (PIR)

6:00 – 6:10 p.m.

#### AUDIENCE PARTICIPATION:

The first ten minutes of the meeting are reserved for members for the public to address the Policy Committee on items of interest to the public that are within the subject matter jurisdiction of the Committee. Speakers shall be limited to three minutes. Attention is called to the fact that the Committee is prohibited by law from taking any action on matters discussed that are not on the agenda, and no adverse conclusions should be drawn if the Committee does not respond to the public comment at this time.

#### PROGRAM UPDATE / ACTION ITEMS

6:10 – 6:20 p.m. Ms. Charlotte Solano, ERSEA:

- MSHS/MEHS Enrollment Update

6:20 – 6:40 p.m. Ms. Concha Alvarez, Executive Director:

- Active Supervision
- Revision to Job Description – Executive Director *(action)*
- Revision to Job Description – Center Supervisor *(action)*
- Revision to Job Description – Teacher *(action)*
- Revision to Job Description – Assistant *(action)*

6:40 – 7:00 p.m.

Mr. Ferdinand Gonzaga – Finance Supervisor  
Presenter: Ms. Bertha Gomez, Account Clerk

- Financial Statement Audit by Bowman *(action)*
- MSHS/MEHS Policy Committee Budget *(action)*
- Financial Program Report:
  - ✓ Non-Federal Share
  - ✓ Number of Meals Served
  - ✓ Enrollment
  - ✓ Attendance
  - ✓ Over Income
  - ✓ Disabilities
- Credit Cards

7:00– 8:00 p.m.

Ms. Lilia Hernandez, Program Specialist – Family & Community Services:

- Community Representative *(action)*
- 2024-2025 Election of Officers *(action)*
- Representatives / Alternates for Central California Migrant Head Start Policy Council (CCMHSPC) *(action)*

8:00 p.m.

**MEETING ADJOURN**

**Note:** Any writings or documents that are public records and are provided to the majority of the governing board regarding an open session item on this agenda will be made available for public inspection at Central California Child Development Services, Inc. 2250 Rockefeller Dr. Ste. 1 Ceres, Ca 95307 during normal business hours from 8:00 a.m. – 5:00 p.m.

*Central California Child Development Services was formerly Stanislaus County Child & Infant Care Association. The name better represents the locations served*